

Admission Information

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ADMISSION POLICIES AND PROCEDURES

The procedures outlined below apply to all prospective students requesting acceptance to the College's traditional, undergraduate, academic program. Applicants seeking admission to the TrinityQuest degree completion program should refer to the catalog section regarding TrinityQuest for detailed program information and specific admissions procedures.

Equal Opportunity Policy

Trinity College of Florida admits qualified students who are personally committed to Jesus Christ. Students are admitted without regard to race, color, handicap, sex, age, or national or ethnic origin. Individuals are afforded all rights, privileges, programs, and activities generally accorded or made available to students at the college. Trinity College of Florida does not discriminate in the administration of its educational policies, admissions policies, scholarship programs, athletic programs, or other school-administered programs.

Spiritual Requirements

Applicants to Trinity College of Florida:

1. Must profess faith in Jesus Christ as Lord and Savior,

2. Must demonstrate consistent Christian character,
3. Must be engaged in regular church attendance.

Academic Preparation

Trinity College of Florida recommends that applicants take a broad range of college preparatory classes at the secondary school level including:

1. Four units in English (including grammar and composition),
2. Four units in math,
3. Four units in science,
4. Four units in social sciences, history, and/or humanities, and
5. Two units in a foreign language.

Academic Recommendations

The preferred incoming student's grade point average is a 2.2 (4-point scale).

Students should take either the ACT or SAT college entrance exam. The ACT/SAT score is a valued element in the process of evaluating students seeking acceptance to Trinity College of Florida. Students electing to take the ACT should strive to achieve a composite score of 18. Students electing to take the SAT should strive to achieve a combined critical reading and math score of 900 (out of 1600) or 1350 (out of 2400). See the Transfer Students subsection for specific academic recommendations for applicants.

NOTE: Students with a troubled academic past who can demonstrate a commitment to higher education study are encouraged to apply even if they do not meet the academic recommendations outlined in this section. Mitigating circumstances may allow for the Admissions Committee to grant an applicant probationary acceptance status.

Admission Process

To apply for admission to Trinity College of Florida, applicants should do the following:

1. Submit the Application for Admission along with the \$35 application fee.
2. Select one non-relative to complete the personal reference and a pastor or lay leader (e.g., deacon, elder, etc.) of the church you attend to complete the church reference.

3. Submit an official sealed copy of a high school transcript.
4. Submit official sealed copies of transcripts from all colleges and universities attended (if applicable). NOTE: High school transcripts do not need to be submitted if an applicant's college transcripts indicate an associate's degree or at least 50 transferable college credits.
5. Submit official ACT or SAT scores. Trinity's ACT college code is 4876. Trinity's SAT code is 1979. NOTE: ACT or SAT scores do not need to be submitted if an applicant has successfully completed at least 24 college credits from another college or university.

For more information regarding the ACT visit: www.act.org. For more information regarding the SAT visit www.collegeboard.com.

Acceptance Status of New Students

Once a prospective student's application is complete, the Admissions Committee will render a decision regarding admission to Trinity College of Florida. Any one of the following types of acceptance status may be granted to an applicant:

1. *Full acceptance* indicates an applicant has submitted all required materials, including official transcripts, official SAT and/or ACT scores (for first-time students), references, and they have met all admissions standards. Fully accepted students are eligible to enroll in classes at the college for their starting semester.



2. *Probationary acceptance* indicates an applicant has submitted all materials, including official transcripts, official SAT or ACT scores (for first-time students) and references but does not meet all admission standards. The applicant receiving probationary acceptance has demonstrated by supporting documentation their potential to succeed in college and, therefore, is eligible to enroll up to, but not to exceed, 13 credit hours of classes for their starting semester and are subject to academic mentoring. Applicants granted probationary acceptance must earn a 2.0 or higher GPA during their first semester of study. Students who do not earn a 2.0 or higher GPA during their first semester will be placed on final academic probation during their second semester. Students earning a 2.0 or higher during their first semester of study will be removed from academic probation during their second semester.
3. *Non-degree seeking acceptance* indicates an applicant has been accepted and is eligible to enroll in courses to earn academic credit for certificate programs, transient study, or high school dual enrollment for their starting semester. Non-degree seeking students pursuing transient study or high school dual enrollment study may enroll up to, but not exceed, nine credit hours per semester to earn academic credit.

If an accepted student chooses not to enroll, his/her acceptance status will remain in effect for 3 consecutive semesters before they are required to re-apply. Trinity College of Florida does not guarantee acceptance to any prospective student.

NOTE: High school dual enrollment students may be fully accepted upon graduation provided that they have met all necessary requirements of the college and have maintained satisfactory academic achievement.

Re-Admission after Withdrawal or Leave

1. Students who have not attended classes for a period of one semester may re-enroll by contacting the Admissions Office.
2. Students who have not attended classes for a period of two semesters must submit a new application to the Admissions Office.
3. Any student who has been suspended from the college must submit a “Letter of Request for Admission” to the appropriate dean prior to requesting application materials from the Office of Admissions.

In all cases, the college reserves the right to require a new application, references and/or additional documentation prior to re-admission.

Transfer Students

Transfer students must submit official sealed transcripts from all previously attended colleges and/or universities in addition to the general application procedures outlined in this section. NOTE: High school transcripts do not need to be submitted if an applicant’s college transcript indicates a successful completion of an associate’s degree or at least 50 transferable college credits.

The preferred transfer student’s grade point average is 2.2 (4-point scale).

NOTE: Students with a troubled academic past who can demonstrate a commitment to higher education study are encouraged to apply even if they do not meet the academic recommendations outlined in this section. Mitigating circumstances may allow for the Admissions Committee to grant an applicant probationary acceptance status.

Dual Enrollment Students

High school juniors and seniors are preferred for non-degree seeking acceptance status at Trinity College of Florida. Prospective dual enrollment students may be required to interview with the Chair of the Admissions Committee. Maturity and Christian character are weighed heavily in the college’s decision to admit dual enrollment students. Accepted dual enrollment students are eligible for an initial 50% tuition discount. Later, if the dual enrollment student enrolls as a full-time, degree-seeking student, they will be credited with the amount equal to the discounted tuition granted to them when they were classified as a non-degree seeking, dual enrollment student.

High school freshmen and sophomores who desire dual enrollment at Trinity College of Florida will be required to interview with the Admissions Acceptance Committee prior to acceptance. In all cases, Trinity College of Florida reserves the right to require additional documentation prior to admission.

Home Schooled Students

Home schooled applicants should follow the general application procedures outlined in this section. The transcript options available to home schooled students are:

1. An umbrella high school transcript, or
2. A parent-issued high school transcript.

NOTE: The essential elements of a parent-issued transcript should include, but are not limited to:

1. All courses taken in ninth through twelfth grade (listed by year and semester)
2. Final course letter grades
3. Final GPA (based on a 4-point scale)
4. Graduation date
5. The teaching parent's official signature and date

Please contact the Admissions Office with questions regarding parent-issued transcripts.

International Students

International students should request a copy of the "International Student Information" packet. This packet details the process for application, lists the approximate cost of attendance and contains all forms required for admission.

In addition to the general requirements, international students whose primary language is not English must submit a score of 500 or above on the paper-based Test of English as a Foreign Language Examination (TOEFL) or 173 or above on the computer-based TOEFL.

If a decision to grant admission is rendered, the prospective student will be pre-registered and an I-20 Form will be issued.

Tuition & Residency Deposits

Upon notification of acceptance, students are required to submit a tuition and residency deposit (if applicable).

The college requires a non-transferable, non-refundable tuition deposit (\$50.00). This deposit allows the college to officially register students for classes, issue their student identification number, and set up their college e-mail account. This process occurs based on the order in which the college receives the deposit. Therefore, students should submit the tuition deposit promptly after receiving notification of acceptance.

Resident students are required to submit a residency deposit (\$150.00). Room assignments are made based on the order the college receives the residency deposit. Therefore, it is imperative for students to submit this deposit promptly after receiving notification of acceptance. Please note the residency deposit is refundable at the end of a student's campus residency as long as there are no associated residency charges or damages.

